



Directorate General of Systems and Data Management

CENTRAL BOARD OF INDIRECT TAXES & CUSTOMS

Dept. of Revenue, Ministry of Finance, Government of India

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Subject: - Advisory on Process of amending CSN(SCA)/SAM(SAA)- reg.

1. Purpose

This document explains the process of amending a Sea Arrival Manifest (SAM) through the SAM Amendment (SAA) message filed on ICEGATE under the Sea Cargo Manifest and Transshipment Regulations (SCMTR). It lays out the filing sequence for CSN amendments and SAM amendments across different stages of the manifest lifecycle — specifically before and after Sea Entry Inwards (SEI) — and clarifies when an amendment is processed directly versus when it requires Customs officer approval.

2. Reference

The message structure, attribute list, and JSON schema for the SAM message (message name: SACHM23, reporting event: SAM) are defined in the Message Implementation Guide (MIG) for Sea Carriers/Agents and is published on the ICEGATE website:

[ICEGATE – Guidelines → SCMTR → Message Implementation Guide \(MIG\)](#)

Within the MIG, the SAM message (SACHM23) sets out the Declaration Reference, Authorized Person, Vessel Details, Voyage Details, Arrival/Departure Details and Master Consignment Declaration attributes referred to in this guide.

SCMTR message JSON files should follow the naming convention: <messageType>_<msgID>_<reportingEvent>_<SenderID>_<jobID>_<date>_DECSigned.json (e.g., F_SACHM23_SAM_ICEGATEID_7031_20210101_DECSigned.json).

3. Pre-condition

As per System design, the Cargo Summary Notification (CSN) must be filed prior to the SAM (Sea Arrival Manifest) / SDM (Sea Departure Manifest). All subsequent SAM-level processing, including SAM amendment (SAA), depends on a CSN already existing on the system. Circular 14/2017-Customs dt 11..04.2017 to be followed.

4. Key Reference Point: Sea Entry Inwards (SEI)

The filing path for an amendment differs depending on whether it is raised before or after Sea Entry Inwards (SEI) is granted. Once SEI is granted, both CSN and SAM amendments requires Customs officer approval as per the regulations.



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5. Amendment Scenarios

5.1 Before SEI

Amendments raised before Sea Entry Inwards follow one of the paths below, depending on whether SAM has already been filed.

Scenario 1.1.1 — CSN amendment only (SAM not yet filed):

1.1.1 CSN filed before SAM and needs amendment

Who can file: Submitter of CSN

- Applicable when the CSN was filed first (as required by the pre-condition) and requires correction before SAM has been filed against it.
- Only a CSN amendment needs to be filed.
- Changes are applied directly by the system, with no dependence on the shipping line or a Customs officer.
- Anything in CSN can be amended except VCN/rotation number.
- In case of deletion, it can be done directly by the submitter of CSN.
- Deletion can also be done by jurisdictional customs officer at any stage.

Scenario 1.1.2 — CSN amendment after SAM is filed

1.1.2 Before Entry Inwards, but after SAM has been filed

Who can file: Submitter of CSN

- Applicable when SAM has already been filed (referencing the CSN)
- CSN amendment can be carried out for any data except VCN/rotation number.
- Step 1: File the CSN amendment. (SCA)
- Step 2: Share the PCIN/MCIN/CSN of amended data (SCA) with shipping line to file a SAM Amendment (SAA), since SAM was filed with reference to the original CSN data.
- In case of deletion of CSN, deletion request to be carried out by jurisdictional customs officer.

Scenario 1.2 — Direct SAM amendment

1.2 SAM Amendment (independent of CSN change)

Who can file: Submitter of SAM

- Applicable when the amendment is required directly at SAM level, before SEI.
- The SAM amendment happens directly, with no dependency on officer approval.
- In case of deletion of SAM, deletion can be done directly.



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5.2 After SEI

Once Sea Entry Inwards has been granted, the system requires jurisdictional Customs officer approval before amendments take effect at either the CSN or SAM level.

Scenario 2.1 — CSN amendment via SAA, with officer approval

2.1 CSN Amendment (after SEI)

Who can file: Submitter of CSN

Data can be changed in CSN/SAM Amendment (SCA/SAA):

- Step 1: File the CSN amendment (SCA)
- Step 2: This must be followed by a SAM Amendment (SAA), since SAM references the CSN data.

Officer approval required: The SAA filed in Step 1 & 2 both requires Customs officer approval before the amendment is reflected on ICEGATE.

Scenario 2.2 — Direct SAM amendment, with officer approval

2.2 SAM Amendment (after SEI)

- Applicable when the amendment is required directly at SAM level, after SEI.

Officer approval required: The SAM amendment needs to be approved by the officer before it takes effect.

6. Important Notes

Note

1. Ensure correct data is filed at CSN level. The same data is validated when the CSN is referred to at SAM level. Any mismatch between CSN and SAM data will result in a validation error at SAM level.
2. Error 700 – Refile indicates partial processing. This error means the file was not processed successfully and needs to be refiled. However, filing the same data multiple times within a short duration should be avoided.
3. Any changes in the CSN which are being referred in the subsequent port has to be done at the **first port of entry**.
4. In case, CSN was not filed before SAM submission, the HBL details can be added by the shipping line through SAA (splitting of BLs). Shipping line are advised to compile all such amendment requests and thereafter file the consolidated SAA to avoid duplication of work & system traffic.



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7. Summary Table

Scenario	Condition	Filing Sequence	Officer Approval
1.1.1	Before SEI; SAM not yet filed	CSN amendment only	No
1.1.2	Before Entry Inwards; SAM already filed	CSN amendment → SAA	No
1.2	Before SEI; SAM-level change	SAM amendment (direct)	No
2.1	After SEI; CSN-level change	CSN amendment → SAA	Yes
2.2	After SEI; SAM-level change	SAM amendment	Yes

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